

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

May 15, 2018

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in special session, open to the public, on the 15th day of May, 2018, at 16314 Madewood, Cypress, Texas 77429, inside the boundaries of the District, and the roll was called of the members of the Board:

Joe Myers	President
Megan Bradley	Vice President
Alan Silverman	Secretary
Jeff McClellan	Assistant Secretary
Angela Small	Assistant Vice President

and all of the above were present, except Director Silverman, thus constituting a quorum.

Also present at the meeting were Michael Murr of Murr, Inc.; Officer Steve Endsley of Harris County Sherriff's Department; Lisa Foley, Lucinda Henrichson and David McGehee, residents of Harris County Municipal Utility District No. 364 ("No. 364"); Greg Coleman, Richard Shaw, Amy Bennett, Jennifer Bennett, Andrea Smith, Michelle DeWitt, District residents; and Whitney Higgins and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

ORDER CANVASSING RETURNS AND DECLARING RESULTS OF DIRECTORS ELECTION

The Board reviewed the certified returns from Election Officials for the District's May 5, 2018, Directors Election. Ms. Higgins presented an Order Canvassing Returns and Declaring Results of Directors Election, reflecting the following results, as indicated in the certified returns:

<u>Candidate Name</u>	<u>Votes</u>
Greg Coleman	168
Megan Bradley	34
Jeff McClellan	37

Director Myers, President of the Board, noted the completion of the canvass of the returns of the election pursuant to Section 67.004(g), Texas Election Code. After review and discussion, Director Bradley moved to adopt the Order Canvassing Returns and Declaring Results of Directors Election, reflecting that Greg Coleman and Jeff McClellan have been elected to the Board of Directors each to serve a four-year term,

and direct that the Order be filed appropriately and retained in the District's official records. Director McClellan seconded the motion, which passed by unanimous vote.

DIRECTORS' SWORN STATEMENTS, OFFICIAL BONDS AND OATHS OF OFFICE

Ms. Higgins reviewed the Sworn Statement, Oaths of Office, and Official Bond for Director Coleman and the Sworn Statement and Oath of Office for Director McClellan. After review and discussion, Director McClellan moved that the Board approve the Sworn Statements, Oaths of Office, and Official Bond and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State, as required by law. Director Small seconded the motion, which passed by unanimous vote.

REORGANIZE THE BOARD

The Board considered and took no action to reorganize the Board of Directors.

DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected director and re-elected director. Following review and discussion, Director McClellan moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Small seconded the motion, which passed by unanimous vote.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING

Ms. Higgins stated State Law requires each elected public official to complete a course of training regarding responsibilities of the governmental body and its members under the Texas Open Meetings Act, Chapter 551. Ms. Higgins stated Director Coleman must complete training within 90 days of taking his oath of office. No action was necessary for this agenda item.

CONFLICT OF INTEREST DISCLOSURE

Ms. Higgins stated a Director must disclose if he or she has a current business relationship with any contractor or consultant doing business with the District if that relationship results in either gifts (as defined in the Law) in excess of \$100 or taxable income of \$2,500 or more to the Director or his immediate family, or if he has a family relationship with a District vendor. She stated disclosure forms must be filed in such cases. No action was necessary for this agenda item.

PUBLIC COMMENT

Ms. DeWitt thanked Megan Bradley for her service to the District.

RECREATIONAL AND LANDSCAPE FACILITIES

Jennifer Bennett, Amy Bennet and Andrea Smith provided an update regarding a proposed Girl Scout project replacing bat houses on District recreational trails damaged during Hurricane Harvey. Following discussion, Director Small moved to authorize Mr. Murr to solicit an estimate to dig a maximum of 30 post holes required for installation and to assist in determining the final locations for the proposed bat houses. The motion was seconded by Director McClellan and passed unanimously.

Mr. Shaw updated the Board regarding a proposed Eagle Scout community project to identify plantings along the District trails and said the signs will be installed on May 26, 2018. He discussed a pilot sign installed at General Gresham Lane. Following discussion, the Board requested project information to post on the District website.

SECURITY REPORT

Deputy Endsley discussed calls and patrol during April, 2018. A copy of the patrol report is attached. Director Coleman offered to act as the Board liaison for District security matters.

RECREATIONAL AND LANDSCAPE FACILITIES (CONT'D)

Mr. Murr reviewed a landscape management report, a copy of which is attached, and discussed pruning of trees and application of herbicides along trails, repair of the grading at the interactive fountain, channel mowing and coordination of pending projects with the Coles Crossing Community Association, Inc. ("CCCAI").

EMERGENCY MASS MESSAGING AND PUBLIC COMMUNICATIONS

Director McClellan offered to act as the Board liaison for oversight of maintenance and updates to the District website. Discussion ensued regarding managing informational posts to District social media pages and Director Small offered to act as Board liaison for social media informational posts.

RECYCLING SERVICES

Director Coleman offered to act as the Board liaison for District recycling initiatives.

COMMUNITY EVENTS AND MEETING LOCATIONS

The Board discussed potential locations and concurred to hold future in-District meetings at the Cole's Crossing Community Center, if available.

Director Myers left the meeting.

ENGINEERING AND OPERATING MATTERS

Discussion ensued regarding automated meter reading systems, water conservation issues.

There being no additional business to consider, the meeting was adjourned.




Secretary, Board of Directors
v.p.

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