

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

November 16, 2017

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in regular session, open to the public, on the 16th day of November, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joe Myers	President
Megan Bradley	Vice President
Alan Silverman	Secretary
Jeff McClellan	Assistant Secretary
Angela Small	Assistant Vice President

and all of the above were present, except Director McClellan thus constituting a quorum.

Also present at the meeting were Odette McMullen of Bob Leared Interests, Inc.; Mary Lutz of McLennan & Associates; Brian Bare of Si Environmental, LLC ("SI"); Erik Miller of Sander Engineering Corp. ("SEC"); and Whitney Higgins, Jessica Holoubek and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

CONSENT AGENDA

Director Myers offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Bradley then moved to approve all items on the consent agenda. Director Small seconded the motion, which passed by unanimous vote. Copies of all documents approved as part of the consent agenda are attached.

PUBLIC COMMENT

There was no public comment.

ADDITIONAL BOOKKEEPING MATTERS

The Board reviewed the District's Investment Policy and considered adopting a Resolution Adopting an Amended Investment Policy to incorporate 2017 legislative changes regarding public funds and reviewed the District's list of qualified broker/dealers.

After review and discussion, Director Silverman moved to (1) approve a Resolution Adopting an Amended Investment Policy; and (2) adopt Resolution Establishing the Authorized Depository Institution and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Director Bradley seconded the motion, which passed unanimously.

ADDITIONAL TAX ASSESSMENT AND COLLECTION MATTERS

The Board discussed obtaining an updated aerial photograph of the District for an estimated \$950 and requested that SEC overlay showing Cole's Crossing sections within District, Harris County Municipal Utility District No. 364 and Stillwater. Following review and discussion, Director Silverman moved to approve expense for the new aerial. Director Small seconded the motion, which passed unanimously.

ADDITIONAL OPERATING MATTERS

Mr. Bare reported a recent ammonia excursion due to failure of 2 blowers, which were subsequently repaired and reported to the Texas Commission on Environmental Quality. The Board also requested that Si locate and replace missing water meter box lids.

HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board then conducted a hearing on the termination of utility service to delinquent accounts. Mr. Bare reported that the persons on the termination list provided to the Board were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment. Director Silverman moved that, since the customers on the termination list were neither present at the meeting nor had presented any statement on the matter, utility service should be terminated in accordance with procedures set forth in the District's Rate Order. Director Bradley seconded the motion, which carried unanimously.

ADDITIONAL ENGINEERING MATTERS

The Board received an engineering report from Sanders Engineering Corporation ("SEC"), a copy of which is attached.

Mr. Miller next discussed estimated costs of \$11,500 to survey silt levels throughout the drainage channel. Following review and discussion, Director Bradley moved to approve survey of silt levels throughout the drainage channel for an amount not to exceed \$12,000. Director Small seconded the motion which passed unanimously.

The Board next discussed estimated costs to televise and clean District storm sewers and alternative methods for inspecting the storm sewers. Following review and discussion, the Board concurred to authorize Si to inspect the storm sewers, as discussed, for an amount not to exceed \$8,000.

Mr. Miller next discussed an estimated cost of \$74,000 to raise the control panel at Lift Station No. 1 and said he would bring a firm proposal to the December regular meeting. Mr. Miller requested authorization to survey the lift station for an estimated amount of \$2,344.10. Following discussion, Director Silverman moved to authorize SEC to survey the lift station for an amount not to exceed \$2,344.10. The motion was seconded by Director Bradley and passed unanimously.

Director Myers requested that Mr. Miller and Mr. Murr compile a proposed capital improvements project list for 2018. .

ADDITIONAL PARKS MATTERS

Discussion ensued regarding possible amendment to District recreational facility signage. Following discussion, the Board concurred to request that Michael Murr revised the proposed sign language, as discussed.

ATTORNEY REPORT

Ms. Holoubek updated the Board regarding the status of additional deposit for expenses associated with the proposed expansion of the wastewater treatment plant and presented a letter agreement between the District and Harris County Municipal Utility District No. 364 revising the capacity allocation in the wastewater treatment plant. Following review and discussion, Director Bradley moved to approve the letter agreement. The motion was seconded by Director Silverman and passed unanimously. The Board concurred to request that the District bookkeeper and/or auditor review the invoice and payment history to determine if all reimbursement for operation and maintenance has been paid to the District pursuant to this revised allocation.

DECEMBER 2017 REGULAR AND SPECIAL AGENDAS

The Board discussed meeting on the following dates in December, 2017: December 21, 2017, regular meeting and December 19, 2017, special meeting at 16314 Madewood Street. Director Myers requested an agenda item on the December regular meeting agenda to reorganize the Board.

There being no further business brought before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)



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