

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

April 27, 2017

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in regular session, open to the public, on the 27<sup>th</sup> day of April, 2017, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joe Myers	President
Megan Bradley	Vice President
Alan Silverman	Secretary
Jeff McClellan	Assistant Secretary
Paul Bland	Assistant Vice President

and all of the above were present except Director Bland, thus constituting a quorum.

Also present at the meeting were Odette McMullen of Bob Leared Interests, Inc.; Mary Lutz of McLennan & Associates; Brian Bare of Si Environmental, LLC ("SI"); Erik Miller of Sander Engineering Corp. ("SEC"); and Jessica Holoubek, Whitney Ables and Jane Miller of Allen Boone Humphries Robinson LLP ("ABHR").

CONSENT AGENDA

Director Myers offered Board members and consultants the opportunity to remove items from the consent agenda for individual discussion. Director Silverman then moved to approve all items on the consent agenda. Director Bradley seconded the motion, which passed by unanimous vote. Copies of all documents approved as part of the consent agenda are attached.

PUBLIC COMMENT

Director Myers read comments received regarding community support for and suggestions regarding a District dog park.

ADDITIONAL BOOKKEEPING MATTERS

Ms. Lutz reported that handwritten check no. 4467 payable to Don Richards Bland will be reflected in the bookkeeping report at the May, 2017 Board meeting.

The Board participating in and transferring funds into the Texas CLASS local government investment pool and a resolution authorizing participation. Following review and discussion, upon a motion by Director Silverman and a second by Director

Bradley, the Board voted unanimously to authorize the District bookkeeper to transfer all invested funds from Texpool to Texas CLASS.

#### ADDITIONAL TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McMullen reviewed a list of uncollectable tax accounts and requested permission to write off the account debt as uncollectable. Following review and discussion, Director Silverman moved to authorize the District tax assessor collector to write off 4 delinquent tax accounts as uncollectable. The motion was seconded by Director Bradley and passed unanimously.

#### ADDITIONAL OPERATING MATTERS

Mr. Bare distributed and reviewed an annual report on the District's Identity Theft Prevention Program ("Program"). He noted that SI is required to prepare an annual report as Program Administrator. Mr. Bare stated the annual report indicates no significant incidents of Identity Theft detection and recommends no changes to the Program at this time.

Mr. Bare provided a draft Consumer Confidence Report ("CCR") to the Board and said the CCR must be mailed to District customers by July 1.

Mr. Bare discussed painting the fire hydrants in the District for an estimated cost of \$8,000.

Following review and discussion, Director Silverman moved to (1) authorize painting of the fire hydrants for an amount not to exceed \$8,000; and (2) approve the CCR and authorize SI to mail it to District customers by July 1, 2017. The motion was seconded by Director Bradley and passed unanimously.

#### HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board then conducted a hearing on the termination of utility service to delinquent accounts. Mr. Bare reported that the persons on the termination list were mailed written notice prior to this meeting in accordance with the Rate Order, notifying them of the opportunity to appear before the Board of Directors to explain, contest, or correct the utility service bill and to show reason why utility service should not be terminated for reason of nonpayment. Director Silverman moved that, since the customers on the termination list were neither present at the meeting nor had presented any statement on the matter, utility service should be terminated in accordance with procedures set forth in the District's Rate Order. Director McClellan seconded the motion, which carried unanimously.

ADDITIONAL ENGINEERING MATTERS

Mr. Miller discussed with the Board fully evaluating the District outfall, including erosion controls and repairs. Following discussion, the Board requested that Mr. Miller prepare a proposal for drainage assessment and repairs.

ATTORNEY REPORT

Ms. Holoubek discussed the status of requesting an additional deposit from Harris County Municipal Utility District No. 364 ("No. 364") for engineering design fees associated with proposed expansion of the water plant and delivery of preliminary project schedules to No. 364.

MAY 2017 REGULAR AND SPECIAL AGENDAS

The Board discussed meeting on the following dates in May, 2017: May 16, 2017, special meeting and May 18, 2017, regular meeting.

There being no further business brought before the Board, the meeting was adjourned.



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Secretary, Board of Directors

(SEAL)



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